



HWM Committee Meeting Minutes

Date: Wednesday 27th May 2026

Location: Lutine Suite

Present	
Stephen Webb, Andy Heath (AFH) Ian Thompson, Steve Downs, Kevin Fallon (guest), Keith Doran, Kevin McGann, Andrew Harvey, Robert Oxley (Guest)	
1. Apologies	Action
1.1. David Humphrey, Stuart Armstrong	Note
2. Minutes of Last Meeting held on the 22nd April 2026	
2.1. The minutes from the last meeting were reviewed and agreed upon. Updates on actions from the previous meeting were discussed. They were:	Note
2.2. Roll up training – the training is ongoing	Note – ongoing
2.3. Item 4.2 - Funding of additional HWM programmes to be presented as part of the budget review as part of May committee meeting	Discussed as part of Treasurers May update
2.4. Item 5.7 – Competitions Secretary Report - Two's proposal	Discussed as part of Competition Secretary's May report
2.5. Item 7.9 & 7.9.1 – Match Secretary Report – Succession Planning for SD's role	Discussed as part of Match Secretary May Report
2.6. Item 9.2.1 – Wed/IT Report – Succession Planning for KD's role	Discussed as part of May Web/IT Report
2.7. Item 10.1 – First Aid Training of Committee members	On-going – update expected for June committee meeting
3. Captain's Report – SW	
3.1. The SW confirmed the following items of interest from the most recent WGC main committee meeting	Note
3.1.1. There have been several requests for a Children's Menu to be added to the Club House options	

<p>3.1.2. Terrace refurbishment was discussed, and no firm updates on timescale, will update when available</p> <p>3.1.3. Resignation of two longstanding ladies' members of the main committee</p> <p>3.1.4. The mixed invitation event was cancelled due to low level of interest</p> <p>3.1.5. Confirmation of the inter committee cup event. At the current time the HWM will field two team (red and blue)</p> <p>3.1.6. No updates on the course were supplied</p>	
<p>3.2. SW confirmed that the issues with driving range is being looked at during the summer by WGC</p>	Note
<p>4. Treasurer's Report – AH</p>	
<p>4.1. The HWM, Club Captain's Charity and Staff Gratuity funds are £1,099 (including VAT provision), £2,173 and £1,180 respectively. We have £4,621 in total in the bank.</p> <p>4.1.1. The £3 roll up fee was implemented on 1st April with 50% still going to prize money. As a result, all three of the funds above have grown, boosted by an increase in the number of HMW playing on Thursdays.</p>	Note
<p>4.2. The budget for the remaining part of the year was discussed and the following actions noted:</p> <p>4.2.1. Four of the existing HWM Trophies need refurbishment or replacing. They are:</p> <p>4.2.1.1. Most Improved Player</p> <p>4.2.1.2. Staunton Memorial Shield</p> <p>4.2.1.3. Winter Pairs – Bob Wilkie Shield</p> <p>4.2.1.4. Thew Bowl</p> <p>4.2.2. Champions Day – increased prizes to be added (such as - extra nearest the pin and closest to marker, longest drive)</p> <p>4.2.3. Summer fun day – the prize fund will include some additional items</p>	<p>Action – AFH will review options and budget and put this forward for the June meeting</p> <p>KD will increase options as agreed</p> <p>AH will discuss with DH and set revised budget for review at June meeting</p>
<p>5. Competition Secretary's Report – KD</p>	
<p>5.1. Year-to-date Numbers: - 27 Rollups with an average attendance of 56 players per week 9 Hole 221 18 Hole 1279</p> <p>5.2. Average attendance several new members have joined the HWM in recent weeks</p> <p>5.3. Elliott Cup - 2 rounds of 6 completed and Andy Heath is at the top of the table Round 3 in the diary May 28th & Round 4 June 25th</p> <p>5.4. Summer Order of Merit Includes all Individual Stableford and Medal Competitions 25 Position points for the winner 1 point for 25th place After 4 rounds - Alan McDonald leads from Peter Holliday & Stuart Armstrong</p>	<p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p>

<p>5.5. Costello Bowl - Singles knockout Just 32 entries this year, all 1st round matches completed on schedule. The 2nd round to be play by July 3rd</p> <p>5.6. Staunton memorial Shield - Won by Tony Tilly & Martin Ruggles</p> <p>5.7. Graham Woodfine Figurine Won by Laurie Morse Gross Score minus Age = 9</p> <p>5.8. Thursday matches with 60 players + More than 60 players in an Individual Competition implemented a prize for 5th place sharing the monies with a larger amount of HWM.</p> <p>5.9. Upcoming Trophy Events HWM Championship Day June 18th, Serenyi Salver July 9th - Evergreen Salver July 16th</p> <p>5.10. Introduction of a 9-hole Stapleford completion for the same day as the HWM Champions Day was discussed and agreed. The number of places will be limited to MAX 20 ensure sufficient tee times for the HWM Championship event.</p> <p>5.11. Introduction of a Two's program was agreed and will commence on 1st July. It is voluntary and 100% the monies collected will be awarded accordingly (No retention of fees will be held on the HWM accounts, WGC will collect the funds and hold accordingly). The introduction will be made in June via the Weekly Parish notices</p> <p>5.12. Succession planning KD role</p>	<p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>KD and KM to develop Parrish news announcement</p> <p>Ongoing</p>
<p>6. Communications Report – KM</p>	
<p>6.1 No current issues or concerns to communications</p> <p>6.2 Identification of new eligible HWM – there is a concern regarding identifying and getting contact information. – currently SW, when notified of any new members, emails these new members. There is no automated process to gain new members information.</p>	<p>Note</p> <p>Action - KD and KM to review on a regular basis to identify potential new members were possible</p>
<p>7. Match Secretary's Report – SD</p>	
<p>7.1. Played 7 - Won 3, Lost 3, Drawn 1</p> <p>7.1.1. Home played 2, - Won 2, Lost 0, Drawn 0</p> <p>7.1.2. Away played 5 Won 1 Lost 3 Drawn1</p> <p>7.2. Strong competition this year means that we must fight hard for the wins.</p> <p>7.3. Next match Castle Royle home Thursday 4th June</p> <p>7.4. Registration for matches have become unpredictable, with only12 signed up for Royal Ascot at home on 11th June.</p> <p>7.5. Stuart is now up to speed with the match processes and will be taking over full time from 11th June.</p>	<p>Note</p>

<p>7.6. SD has notified Martin Roads of the club kit requests received from the Seniors section players – 8 Polo shirts and 6 Gilets, however no feedback received. If asked SD has told the players to check with the Pro Shop.</p> <p>7.7. The Proshop have improved the GG signup process over the last month.</p> <p>7.8. Home match menus have been discussed with Jack following the RMS match which was a one-off agreement. We now have only one main course choice (no desert option). Costs average at £15.</p> <p>7.9. Succession planning – ongoing over the summer</p>	Note
8. Social Secretary's Report - DH	
8.1 Nothing to report	Note
9. Web/I.T. Report – KD	
9.1 The system has been updated to accommodate the addition of the 5 th place prize monies	Note
9.2 Succession planning for KD role is now in process over the next few months.	Note
9.3 AFH is now shadowing KD regarding the IT system management	Note
10 AOB - All	
10.1 First aid training for the committee members and other selected parties has been discussed with Jack and an update to be expected at the next committee meeting	On going

**The next meeting will be held at the Windlesham
Golf Club Boardroom on:
Tuesday 30th June 2026 at 14.00.**